



# HIGGINS AREA FIRE PROTECTION DISTRICT

10106 Combie Road Auburn, CA. 95602

Phone: 530-269-2488 – 268-0844

## BOARD of DIRECTORS

**RICHARD THICKENS**  
Chairman

**MARTY MAIN**  
Vice-Chair

**CHUCK SUSZKO**  
Treasurer

**BRUCE JONES**  
Director

**JANICE BUSCHMANN**  
Director

## MINUTES

### Meeting of the Board of Directors

**Wednesday, January 15, 2025, to take place at 7:00 PM in the District Offices  
10106 Combie Road, Auburn, CA.**

#### 1. STANDING ORDERS

Call to Order 7:02PM, Pledge of Allegiance, Introduction of Staff: PCF FAE Tam, FAE Lockett, FF deLeon, FAE VonThaden, FF Delabahan – Absent Chairman Thickens, Absent Director Buschmann

#### 2. CONSENT CALENDAR

A. APPROVAL OF MINUTES

November 20, 2025

B. FINANCIAL REPORTS

December and January 2024

**Motion: Jones/Suszko 3/3**

#### 3. REPORTS/INFORMATION ITEMS – WILL BE COVERED VERBALLY UNLESS OTHERWISE NOTED

A. CHIEF'S REPORT

B. INCIDENT SUMMARY REPORT - Nov

C. PREVENTION/PLANNING REPORT

D. LOCAL 3800 REPORT

E. J.P.A. REPORT

F. FISCAL COMMITTEE – AD HOC

G. STRATEGIC PLANNING – STANDING

H. POLICY COMMITTEE – AD HOC

I. CORRESPONDENCE

**\*\*\*Buschmann arrives 7:21**

#### 4. PUBLIC COMMENT ON MATTERS NOT ON AGENDA

*PLEASE SEE FOOTNOTES FOR RULES REGARDING PUBLIC COMMENT*

#### 5. PERSONNEL

#### 6. CLOSED SESSION

*CLOSED Session may be called by the Chairman of the Board if Personnel discussions warrant it (GOVT. CODE SECTION 54957)*

#### 7. NEW BUSINESS

**A. Replacement of Utility 22 out of Capital Replacement Fund 6784 Contingency: \$72,424.34**

**Motion: Suszko/Jones 4/4**

*(Discussion/Action)*

#### 8. ANNOUNCEMENTS/GOOD OF THE ORDER

*(Discussion)*

#### 9. ADJOURNMENT 7:48 – Nothing further was discussed

**Motion: Jones/Buschmann 4/4**

PUBLIC COMMENT: The opportunity of the public to be heard on an item on the agenda shall be provided during the consideration of that item (Govt. Code Section 54954.3) prior to any Board action. The public may address items not on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board during the Public Comment period. While the Board may "briefly respond" to comments or questions from the public, no action may be taken on an item not on the agenda in compliance with Govt. Code Section 54954.3(a). The Chair may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

REGULAR MEETINGS are scheduled the 3rd Wednesday of each month. The public is welcome and encouraged to attend.

\*\*This Agenda was posted 72 hours in advance of the meeting at Higgins Fire Protection District Office, 10106 Combie Rd, Auburn, Ca 95602.

QUESTIONS? Contact Higgins Fire District's Chief at 530-269-2488 for Questions regarding agenda items.