



# HIGGINS AREA FIRE PROTECTION DISTRICT

10106 Combie Road Auburn, CA. 95602

Phone: 530-269-2488 – 268-0844

## BOARD of DIRECTORS

JOHN BOYKIN  
Chairman

CHUCK SUSZKO  
Vice-Chair

BRUCE JONES  
Treasurer

JANICE BUSCHMANN  
Director

RICHARD THICKENS  
Director

## MINUTES

### Meeting of the Board of Directors

Wednesday, December 15, 2021, to take place at 7:00PM in the District Offices  
10106 Combie Road, Auburn, CA.

#### 1. STANDING ORDERS

Call to Order 7:00  
Pledge of Allegiance  
Roll Call: Absent Chuck Suszko

#### 2. CONSENT CALENDAR

A. APPROVAL OF MINUTES November 17, 2021, Meeting  
B. FINANCIAL REPORTS  
Motion: Jones/Thickens 4/0

#### 3. REPORTS/INFORMATION ITEMS – WIL BE COVERED VERBALLY UNLESS OTHERWISE NOTED

A. CHIEF'S REPORT – NA  
B. INCIDENT SUMMARY REPORT – NA  
C. PREVENTION/PLANNING REPORT - NA  
D. LOCAL 3800 REPORT – NA  
E. J.P.A. REPORT – NA  
F. FISCAL COMMITTEE – AD HOC – NA  
G. STRATEGIC PLANNING – STANDING – NA  
H. POLICY COMMITTEE – AD HOC – NA  
I. CORESPONDANCE – NA

#### 4. PUBLIC COMMENT ON MATTERS NOT ON AGENDA

*PLEASE SEE FOOTNOTES FOR RULES REGARDING PUBLIC COMMENT*

#### 5. PERSONELL – NA

#### 6. CLOSED SESSION – Closed at 7:31PM

*CLOSED Session may be called by the Chairman of the Board if Personnel discussions warrant it (GOVT. CODE SECTION 54957)*

A. MOU Labor Negotiation Administrative Assistant  
B. MOU Labor Negotiation Fire Chief

Meeting re-opened at 8:20PM

#### 7. NEW BUSINESS –

A. Resolution 21-22-07 Fire Chief MOU

Motion: Jones/Thickens 4/0

B. Resolution 21-22-08 Office Manager MOU

Motion: Jones/Buschmann 4/0

C. Resolution 21-22-09 – Adoption of Pay Chart

Motion: Buschmann/Thickens 4/0

D. Appointing new Ad hoc/Standing committees members for year 2022

- JPA – Chuck Suszko
- Fiscal Committee – John Boykin/Richard Thickens
- Strategic Planning Meeting – Bruce Jones/Janice Buschmann
- Policy Committee – Bruce Jones/John Boykin

(Discussion/Action)